

HLB Executive Committee (Charter Review) | MINUTES

April 26, 2019 – 9:00 AM – ServiceSource, 2735 Whitney Rd., Clearwater, FL

Attendees

Amy Foster
Debbie Johnson
Duggan Cooley
Sean King
April Lott (Telephonic)

Staff

Susan Myers
Ginny Keeter-Bodkin
Atty. Regina Kardash

- 1. Establish Quorum:** A quorum was established. Chair Foster opened the meeting at 9:00 AM.
- 2. Proposed FL-502 – St. Petersburg, Clearwater, Largo/Pinellas County CoC Governance Charter Review:** At their April 15th meeting, pursuant to a recommendation from the Bylaws and Charter Committee, the Executive Committee discussed a proposal to restructure the Continuum of Care Board in accordance with HUD. A draft of the Charter document was reviewed that day and the group is reconvening today for a final review prior to bringing to the full Board of Directors at their May meeting.

Attorney Regina Kardash reviewed some of the comments and suggestions she had prior to the review.

- Suggested a clarifying statement for the Conflict of Interest Policy
- Suggested leaving the seat composition the same initially with the exception of government seats
- Recommended that one seat each Expert or At Large be for a Veteran and Domestic Violence
- Recommends that all government entities automatically get a Board seat with membership and change Charter to “Government Entities “may include”:
- Clarify eligibility to vote

Discussion on whether to include practicing Housing First as a requirement for Provider members – or require entering data into HMIS. Decided to leave off for now; may revisit.

- Add/specify (on last page – Reviewing and Updating Charter) that membership may submit recommendations to the Executive Committee of the Board for amending the Charter
- Clarify the Grievance Committee duties and add that it will establish its own rules and procedures
- Remove the designation of proxy section from the Individual Members paragraph

MOTION: Duggan Cooley moved to accept all of the changes to the draft Charter discussed today and move forward to the full Board; seconded by April Lott.

VOTE: All in favor – motion passed.

Adjourned at 9:05 AM.